

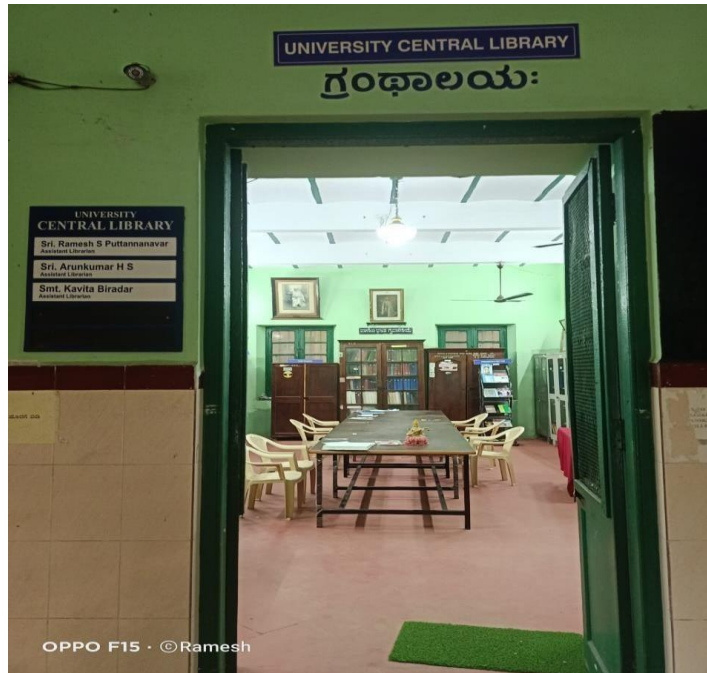


KARNATAKA SAMSKRIT UNIVERSITY

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CENTRAL LIBRARY NAAC REPORT 2022-23

Criteria 4.2.1 Library is Automated Using Integrated Library Management System



About KOHA

Koha is the first free software library automation package. In use worldwide, its development is steered by a growing community of users collaborating to achieve their technology goals. Koha's feature set continues to evolve and expand to meet the needs of its user base.

Full-featured ILS. In use worldwide in libraries of all sizes, Koha is a true enterprise-class ILS with comprehensive functionality including basic and advanced options. Koha includes modules for acquisitions, circulation, cataloging, serials management, authorities, flexible reporting, label printing, multi-format notices, offline circulation for when Internet access is not available, and much more. Koha will work for consortia of all sizes, multi-branch, and single-branch libraries.

Multilingual and translatable. Koha has a large number of available languages, with more languages every year.

Full text searching Powerful searching, and an enhanced catalogue display that can use content from Amazon, Google, LibraryThing, Open Library, and Syndetics, among others.

Library Standards Compliant. Koha is built using library standards and protocols such as MARC 21, UNIMARC, z39.50, SRU/SW, SIP2, SIP/NCIP, ensuring interoperability between Koha and other systems and technologies, while supporting existing workflows and tools.

Web-based Interfaces. Koha's OPAC, circ, management and self-checkout interfaces are all based on standards-compliant World Wide Web technologies—XHTML, CSS and

Javascript–making Koha a truly platform-independent solution.

Free Software / Open Source. Koha is distributed under the Free Software General Public License (GPL) version 3 or later.

No Vendor Lock-in. It is an important part of the free software promise that there is no vendor lock-in: libraries are free to install and use Koha themselves if they have the in-house expertise or to purchase support or development services from the best available sources. Libraries should be free to change support company and export their data at any time, make sure your support company allows this, it's also important to make sure it uses a good data management system (click for more info).

Support options.

Web Link: <https://opac-intranet.ksu.ac.in/cgi-bin/koha/mainpage.pl>

KOHA Home Page: This is where all the information belonging to a library, such as MARC (Machine Readable Cataloguing) records, patron information etc., are stored.

The screenshot displays the Koha library system's home page. At the top, there is a search bar with the placeholder text "Enter patron card number or partial name:" and a "Submit" button. Below the search bar, there are navigation links: "Check out", "Check in", "Renew", "Search patrons", and "Search the catalog". The main content area is titled "Home" and features a "News" section on the left with a "Welcome to Koha" article and a "What's Next?" section. On the right, there is a grid of buttons for various library functions: "Circulation", "Patrons", "Advanced search", "Item search", "Lists", "Authorities", "Cataloging", "Serials", "Acquisitions", "Reports", "Tools", "Koha administration", and "About Koha". The browser's address bar shows "opac-intranet.ksu.ac.in/cgi-bin/koha/mainpage.pl". The Windows taskbar at the bottom shows the system clock as 11:50 AM on 3/25/2023.

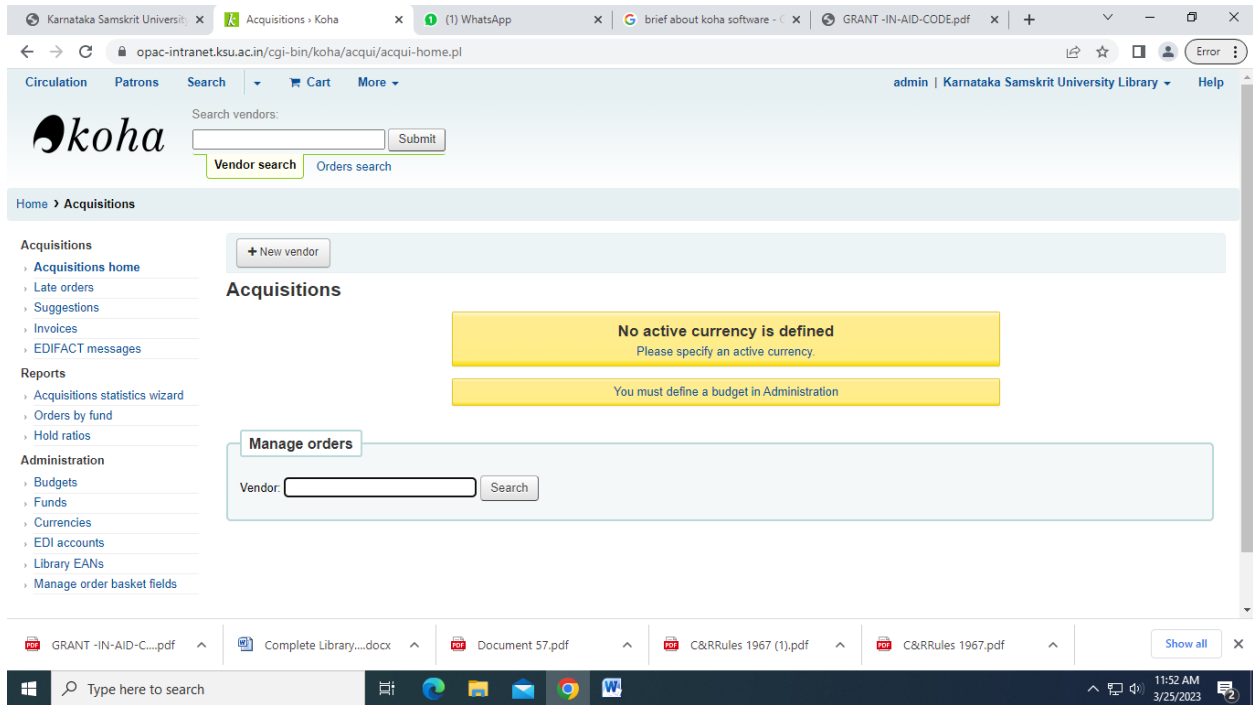
Circulation Page: Library management systems like Koha use circulation modules to check items in and out, keep track of their location, and even notify patrons when items are due (or overdue!) by sending automatic emails or text messages.

The screenshot shows the Koha library management system's circulation page. The browser address bar displays the URL: `opac-intranet.ksu.ac.in/cgi-bin/koha/circ/circulation-home.pl`. The page header includes navigation links for Circulation, Patrons, Search, Cart, and More, along with a user login for 'admin' and a 'Help' link. A search bar prompts the user to 'Enter patron card number or partial name:' with a 'Submit' button. Below the search bar, there are links for 'Check out', 'Check in', 'Renew', and 'Search the catalog'. The main content area is titled 'Circulation' and is divided into three columns: 'Circulation', 'Holds', and 'Transfers'. The 'Circulation' column contains buttons for 'Check out', 'Check in', 'Renew', 'Set library', and 'Fast cataloging'. The 'Holds' column contains buttons for 'Holds queue', 'Holds to pull', 'Holds awaiting pickup', and 'Hold ratios'. The 'Transfers' column contains buttons for 'Transfer', 'Transfers to send', and 'Transfers to receive'. Below these columns, there is an 'Overdues' section with buttons for 'Overdues' and 'Overdues with fines'. At the bottom of the page, there is an 'Offline circulation' section with links for 'Upload offline circulation file (.koc)' and 'Get desktop application'. The browser's taskbar at the bottom shows several open PDF files and the system clock indicating 11:51 AM on 3/25/2023.

Cataloguing Page: No library system is complete without a cataloguing module. This is what allows you to add items such as books and their records to the database. They are stored in MARC format, which is basically a digital version of paper index catalog cards.

The screenshot displays the 'Add MARC record' interface in a web browser. The browser's address bar shows the URL: `opac-intranet.ksu.ac.in/cgi-bin/koha/cataloguing/addbiblio.pl?frameworkcode=`. The page title is 'Add MARC record'. At the top, there are navigation tabs for 'Circulation', 'Patrons', 'Search', 'Cart', and 'More'. The user is logged in as 'admin | Karnataka Samskrit University Library'. The main content area is titled 'Add MARC record' and features a search bar with 'Q Z39.50/SRU search', a 'Link authorities automatically' checkbox, and 'Settings' and 'Cancel' buttons. Below this is a MARC header row with fields 0 through 9. The 'Section 0' section contains several control fields: '000 ? - LEADER' (fixed length control field), '001 ? - CONTROL NUMBER' (control field), '003 ? - CONTROL NUMBER IDENTIFIER' (control field), '005 ? - DATE AND TIME OF LATEST TRANSACTION' (control field), and '006 ? - FIXED-LENGTH DATA ELEMENTS--ADDITIONAL MATERIAL CHARACTERISTICS'. Each field has a 'Required' indicator and a checkmark icon. The browser's taskbar at the bottom shows several open PDF files and the system clock indicating 11:52 AM on 3/25/2023.

Acquisition Page: The Koha Acquisitions module provides a way for the library to record orders placed with vendors and manage purchase budgets.



Patrons Page: A patron management module will enable you to add, modify or delete your library's patrons. You can download or import patron data (which is useful if your library is part of a larger institution such as a university or school that already has all your patrons', i.e. the students, information collected. You can even allow patrons to manage their own accounts and perform various activities like placing holds or paying library fees online.

The screenshot shows the Koha Patrons home page. At the top, there's a navigation bar with 'Circulation', 'Patrons', 'Search', 'Cart', and 'More' tabs. The user is logged in as 'admin' at 'Karnataka Samskrit University Library'. Below the navigation is a search bar for 'Enter patron card number or partial name' with a 'Search' button. A secondary search bar is also visible. The main content area has a 'Search for patron' sidebar with filters for 'Search field' (Standard), 'Search type' (Contains), 'Category' (Any), and 'Library' (Karnataka Samskrit Uni). The main area contains buttons for '+ New patron', '+ Quick add new patron', and 'Patron lists'. Below these are buttons for 'Select all', 'Clear all', 'Add to patron list', and 'Merge selected patrons'. A 'Browse by last name' section shows an alphabet index from A to Z. The browser's taskbar at the bottom shows several open PDF files and the system clock indicating 11:53 AM on 3/25/2023.

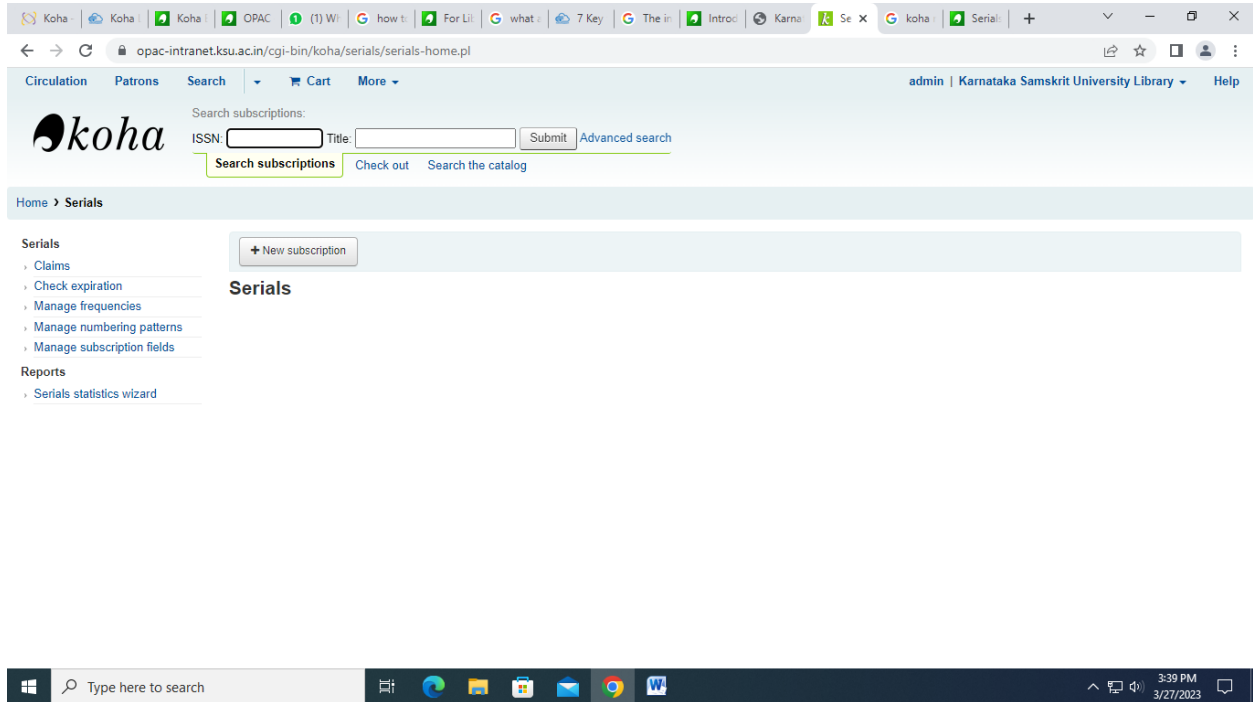
Reports home page: Reports in Koha are a way to gather data. Reports are used to generate statistics, member lists, shelving lists, or any list of data in your database.

The screenshot shows the Koha Reports home page. The navigation bar is similar to the Patrons page. The main content area is titled 'Reports' and is divided into several sections:

- Guided reports:** Includes options to 'Create guided report', 'Create from SQL', and 'Use saved'. It has a 'Search by keyword:' field with a 'Search' button.
- Reports dictionary:** Includes a link to 'View dictionary'.
- Statistics wizards:** Lists various report types: Acquisitions, Patrons, Catalog, Circulation, Serials, Cash register, and Holds.
- Top lists:** Includes 'Patrons with the most checkouts' and 'Most-circulated items'.
- Inactive:** Includes 'Patrons who haven't checked out' and 'Items with no checkouts'.
- Other:** Includes 'Items lost', 'Orders by fund', 'Catalog by item type', 'Average loan time', 'Koha database schema', and 'Koha reports library'.

 The browser's taskbar at the bottom shows the system clock indicating 3:38 PM on 3/27/2023.

Serials home page: Serials actions can be accessed by going to the ‘More’ menu at the top of your screen and choosing ‘Serials’ or by clicking ‘Serials’ on the main Koha staff interface page. The serials module in Koha is used for keeping track of journals, newspapers and other items that come on a regular schedule.



The screenshot shows a web browser window displaying the Koha Serials home page. The browser's address bar shows the URL: `opac-intranet.ksu.ac.in/cgi-bin/koha/serials/serials-home.pl`. The page header includes navigation links for Circulation, Patrons, Search, Cart, and More, along with the user's name 'admin' and the library name 'Karnataka Samskrit University Library'. The Koha logo is prominently displayed, followed by search fields for ISSN and Title, and buttons for 'Search subscriptions', 'Check out', and 'Search the catalog'. A sidebar on the left lists various Serials actions: Claims, Check expiration, Manage frequencies, Manage numbering patterns, Manage subscription fields, Reports, and Serials statistics wizard. A '+ New subscription' button is located at the top of the main content area. The Windows taskbar at the bottom shows the system tray with the time 3:39 PM and date 3/27/2023.